

CARSON HIGH SCHOOL PTSA

Meeting Minutes Monday, May 21st, 2018

1. **CALL TO ORDER** – Leticia Servin, President of the CHS PTSA, called the meeting to order at **5:35 PM** in the CHS Conference Room.
2. **ROLL CALL & WELCOME – Members in attendance:** Leticia Servin, Tasha Fuson, Bonnie Preston, **Jerry Garrett** and Scot Duncan.
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Monday, April 9th, 2018 were presented. *Tasha moved to approve the minutes as presented, and the motion passed.*
4. **EXECUTIVE COMMITTEE REPORTS**
 - a. **Treasurer’s Report** – Leticia presented the April 2018 Treasurer’s Report on behalf of the Treasurer, Wendy Tims. In April, the beginning balance was \$9,524.28 and the ending balance was \$9,444.55. Some additional recent expenses were mentioned, even though they do not appear on April’s report. It is estimated that the ending balance from the year will be about \$9,000. *Tasha moved to approve the Treasurer’s Report for April 2018 as presented, and the motion passed.*
 - b. **Membership Report** – As expected, membership has been flat the past few months (as we near the end of the school year). Overall, membership for the year was very positive, with our PTSA winning an award from the Nevada PTA for increasing membership. Some ideas for increasing membership were discussed: our own in-house scholarship (perhaps based on number of years of membership), allowing the option to pay for all four years instead of just one year at a time and allowing members to sign up online (and pay via PayPal, etc.).
 - c. **Principal’s Report** – Our accreditation visit (May 3rd) went very well. We had 21 seniors receive their Associates degree from WNC this spring as part of the JumpStart program. Our projected enrollment for next year is about 2,350. Also, we received funding for three additional teaching positions in 2018-2019. It was suggested that it might be good to have a “gateway email” (e.g., *chsattendance@carson.k12.nv.us*) for attendance, which would allow for distribution to multiple office staff, notices to be submitted in writing and alleviate the call volume in the morning.
5. **OLD BUSINESS**
 - a. **Teacher Appreciation Week** – The PTSA’s efforts to support this event was well received.
 - b. **Nevada PTA Convention** – Leticia attended and received the award for increasing membership.

6. NEW BUSINESS

- a. **CHS Parent University** – This event for incoming Freshmen and parents will be held on August 14th.
- b. **Local Leaders Training** – Training for PTA/PTSA officers and board members will be held on September 8th.
- c. **Family Engagement Summit** – This event will be held in Reno on September 22nd.
- d. **Board Planning Meeting / First Meeting of the Year** – This has been planned for August 13th.
- e. **Open House** – This event is planned for September 10th.
- f. **PTSA Elections** – The following officer positions were duly nominated and elected:
 - i. **President** – Leticia Servin
 - ii. **Vice President** - Unfilled
 - iii. **Treasurer** – Unfilled
 - iv. **Secretary** – Scot Duncan
 - v. **Committee Chairs**
 1. **Membership Chair** – Jerry Garrett (appointed)
 2. **Reflections Art Contest Chair** – Wendy Tims (appointed)
- g. **Brainstorming** – Time was taken to brainstorm for next year:
 - i. Create our own scholarship
 - ii. Rewards for things like attendance
 - iii. Remove the “S” from PTSA, even as we continue to allow students to join, simply because it is more familiar and easier to understand.
 - iv. Small reward for those (parent, teacher or student) nominated for an act that supports or promotes the school.
 - v. Hold non-administrative/non-fundraising events meant to interact with the school community socially, such as “Dodge Ball Night.”
 - vi. Work to get more mentions in the media (such as the weekly Senator Square column in the Nevada Appeal).
 - vii. Host information nights for various subjects (scholarship, athletics, etc.), expanding on our College Night Alumni Panel.
 - viii. Broadcast our meetings so they can be “attended” without being physically present (e.g., conference call, web meeting, etc.).
 - ix. Promote our group as an ombudsman for the school, acting as a “gateway” resource for answering questions.

7. ANNOUNCEMENTS

- a. **Next Meeting – Tuesday, September 4th, 2018**

8. ADJOURNMENT – Leticia adjourned the meeting at **6:42 PM**.

Submitted by Scot Duncan, Secretary, CHS PTSA