

# CARSON HIGH SCHOOL PTA

## Meeting Minutes

Monday, June 1<sup>st</sup>, 2020 at 6:00 PM

1. **CALL TO ORDER** –Leticia Servin, President of the CHS PTA, called a regular meeting of the general assembly to order at **6:01 PM** via **Cisco Webex online** video conference application.
2. **ROLL CALL & WELCOME – Members in attendance:** Leticia Servin, Patty Bean, Wendy Tims, Gavin Ward, Rick Frewert, Marybeth Grant and Scot Duncan.
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Monday, March 9<sup>th</sup>, 2020 were presented by Scot Duncan, Secretary of the CHS PTA. *Wendy moved to approve the minutes as presented, and the motion passed.*
4. **EXECUTIVE & COMMITTEE REPORTS**
  - a. **Principal's Report** – Gavin Ward, Principal of CHS, noted it was an unusual end to the school year due to COVID-19. He also advised that he would not be at CHS next year, as he has accepted a position as Principal at ASPIRE Academy in Douglas County.
  - b. **President's Report** – Leticia Servin, President of the CHS PTA, indicated there was nothing new to report.
  - c. **Treasurer's Report** – Scot Duncan, Treasurer of the CHS PTA, presented the March 2020, April 2020 and May 2020 Treasurer's Reports. In March 2020, the beginning balance was \$9,665.97 and the ending balance was \$9,473.66. In April 2020, the beginning balance was \$9,473.66 and the ending balance was \$9,687.32. In May 2020, the beginning balance was \$9,687.32 and the ending balance was \$9,701.19. Scot also noted there are two uncleared transactions (checks) from the Art Reflections awards. *Patty moved to approve the March 2020, April 2020 and May 2020 reports as presented, and the motion passed.*
  - d. **Membership Report** –Patty Bean, Chair of the Membership Committee, noted there was nothing new to report.
  - e. **Art Reflections Report** –Wendy Tims, Chair of the Art Reflections Committee, reported that three of our winners at the local PTA level have won at the Nevada state PTA level and will be advancing to the National PTA level: Mariah Dunham – 1<sup>st</sup> Place in Photography, Kinsley Daggett – 1<sup>st</sup> Place in Visual Arts, and Ryan Copeland – 1<sup>st</sup> Place in Literature.
  - f. **College Life Report** – Leticia Servin, Char of the College Life Committee, reported that, due to COVID-19, the event had to be cancelled, after being postponed earlier due to weather. There was discussion about attempting to host the event virtually, but ultimately it was dismissed. It was noted that the Starbucks gift cards (purchased to thank the panelists) will be retained until next year.

## 5. OLD BUSINESS

- a. **Nevada PTA Convention** – Leticia reported that, due to COVID-19, the Nevada state PTA convention (scheduled to be held April 25<sup>th</sup> - 26<sup>th</sup>) was cancelled. She also noted that many PTA groups are reporting difficulty finding officers for the next school year.
- b. **Family Engagement Workshop** – The workshops were moved online, with 48 attendees on May 21<sup>st</sup>.
- c. **Translator Device** – Patty Bean previously requested and the PTA approved the purchase of a two-way translator device for the CHS front office staff. Patty will attempt to purchase the device prior to the end of the school year (June 30<sup>th</sup>).
- d. **Presentation Board** – Leticia Servin previously requested and the PTA approved the purchase of a tri-fold presentation board for the PTA. Leticia will attempt to purchase the device prior to the end of the school year (June 30<sup>th</sup>).
- e. **ACT Test Water** – Don Carine arranged for a donation of water bottles from Les Schwab. The water bottles were distributed at the ACT test held at CHS on February 25<sup>th</sup>.

## 6. NEW BUSINESS

- a. **Teacher Appreciation** – Leticia noted that, with school not open, the PTA was unable to recognize teachers during Teacher Appreciation Week (May 4<sup>th</sup> – 8<sup>th</sup>), as it does each year. She suggested we attempt to do something in the fall. Additionally, if the district does something, she suggested we join that effort.
- b. **Student of the Week/Month** – Leticia suggested that the PTA invite students selected for recognition by CHS be invited to meetings in the future.
- c. **PTA Elections** – Elections were held for officers and assignments were made for leadership of the committees. Positions for the 2020 – 2021 term are from July 1<sup>st</sup>, 2020 to June 30<sup>th</sup>, 2021. The results are as follows:
  - i. President — *Leticia Servin*
  - ii. Vice President — VACANT [not a required position per Bylaws]
  - iii. Treasurer — *Rick Frewert*
  - iv. Secretary — *Marybeth Grant*
  - v. Chair of Membership Committee — *Patty Bean*
  - vi. Chair of Art Reflections Committee — *Wendy Tims*
  - vii. Chair of College Life Committee — *Leticia Servin*

## 7. ANNOUNCEMENTS

- a. **Next Meeting** – Monday, July 13<sup>th</sup>, 2020 at 5:30 PM

## 8. ADJOURNMENT – Leticia adjourned the meeting at **6:43 PM**.

Submitted by Scot Duncan, Secretary, CHS PTA