

# CARSON HIGH SCHOOL PTA

## Meeting Minutes

Monday, January 13<sup>th</sup>, 2020 at 5:30 PM

1. **CALL TO ORDER** –Leticia Servin, President of the CHS PTA, called a regular meeting of the general assembly to order at **5:32 PM** in the **CHS Library**.
2. **ROLL CALL & WELCOME – Members in attendance:** Leticia Servin, Gavin Ward, Wendy Tims, Patty Bean, Donald Carine, Angela Jefferies, Joe Jefferies, Kim Copeland, Ryan Copeland, Shiloh Cyphers and Scot Duncan (plus two additional entries on the sign-in sheet that could not be identified).
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Monday, December 9<sup>th</sup>, 2019 were presented by Scot Duncan, Secretary of the CHS PTA. *Don moved to approve the minutes as presented, and the motion passed.*
4. **EXECUTIVE REPORTS**
  - a. **Principal's Report** – Gavin Ward, Principal of CHS, reported that ELL testing is upcoming. Additionally, the CHS Band will perform at the Chinese New Year parade again this year.
  - b. **President's Report** – Leticia Servin, President of the CHS PTA, reported she is working to select a tri-fold presentation board to purchase.
  - c. **Treasurer's Report** – Scot Duncan, Treasurer of the CHS PTA, presented the November 2019 and December 2019 Treasurer's Reports. In November 2019, the beginning balance was \$10,524.85 and the ending balance was \$10,544.81. In December 2019, the beginning balance was \$10,544.81 and the ending balance was \$10,616.83. *Wendy moved to approve the November 2019 and December 2019 reports as presented, and the motion passed.* Scot additionally reported on the creation of an online account with Bank of America, as previously approved by the PTA. His report is attached. *Wendy moved to approve the continued use of the online account with Bank of America under the conditions described in the attached report, and the motion passed.* Scot advised that, when the PTA has its next elections in May, we should submit a complete update to Bank of America, including officers, account signatories and contact information. This should be done every year with the bank to ensure the information is current and accurate.
  - d. **Membership Report** – Leticia, on behalf of Patty Bean, Chair of the Membership Committee, reported we have no new members for December. All membership cards have been mailed. A check request has been submitted to pay all membership dues to National PTA / Nevada PTA.
5. **COMMITTEE REPORTS**
  - a. **Reflections Art Contest** – Wendy Tims, Chair of the Reflections Art Contest Committee, presented checks to the award winners present at the meeting.
  - b. **College Life** – Leticia provided an update on the Real Life of College event scheduled for Thursday, January 16<sup>th</sup>, 2020 at 5:30 PM. She has six alumni secured to be part of the panel. Each panelist will receive a \$15 - \$20 gift card to

thank him/her, and up to \$40 will be spent on food/drink, as previously approved as part of the budget.

6. **OLD BUSINESS**

- a. **2019-2020 National Parent Engagement** – Leticia followed up on the PTA's efforts to recognize and involve parents as part of National Parent Engagement month (November).
- b. **ACT Testing Water** – Don Carine reported that he received 15 cases of 24 bottles each (360 bottles) from Les Schwab for the PTA to use on the ACT testing day.

7. **NEW BUSINESS**

- a. **Nevada PTA Convention** – Leticia reported that the annual Nevada PTA Convention will be April 25<sup>th</sup> – 26<sup>th</sup>, 2020 in Las Vegas. She may attend. The PTA may provide some funding to offset the cost of attendance.
- b. **5 Keys to Strengthen Youth Family** – Leticia discussed the possibility of bringing a motivational speaker to the school.

8. **ANNOUNCEMENTS**

- a. **Next Meeting** – Monday, February 10<sup>th</sup>, 2020 at 5:30 PM

9. **ADJOURNMENT** – Leticia adjourned the meeting at **6:09 PM**.

Submitted by Scot Duncan, Secretary, CHS PTA