

CARSON HIGH SCHOOL PTA

Meeting Minutes

Monday, December 9th, 2019 at 5:30 PM

1. **CALL TO ORDER** –Leticia Servin, President of the CHS PTA, called a regular meeting of the general assembly to order at **5:32 PM** in the **CHS Library**.
2. **ROLL CALL & WELCOME – Members in attendance:** Leticia Servin, Gavin Ward, Wendy Tims, Donald Carine, Patty Bean, Sara Romeo and Scot Duncan.
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Monday, November 4th, 2019 were presented by Scot Duncan, Secretary of the CHS PTA. *Wendy moved to approve the minutes as presented, and the motion passed.*
4. **EXECUTIVE REPORTS**
 - a. **Principal's Report** – Gavin Ward, Principal of CHS, reported that there are upcoming performances for Musical Theater and Orchestra. Additionally, finals are coming up next week. The Governor visited the greenhouse at the school.
 - b. **President's Report** – Leticia Servin, President of the CHS PTA, reported that she met with the VIP leader from Nevada PTA, which is seeking representatives in the north and south to report on activity in the state legislature. She also mentioned that our PTA will need officers next year, as some of the current officers are moving on after the current term. She reported that she is working to select a tri-fold presentation board to purchase.
 - c. **Treasurer's Report** – Scot Duncan, Treasurer of the CHS PTA, presented the September 2019 and October 2019 Treasurer's Reports. In September 2019, the beginning balance was \$10,086.68 and the ending balance was \$10,086.76. In October 2019, the beginning balance was \$10,086.76 and the ending balance was \$10,524.85. The November 2019 bank statement has not been received, yet, so report was not submitted. It was noted that the "rewards" programs are not producing as much income for PTA as in the past. Going forward, PTA may need to explore alternative income funding sources, including grants via the National PTA and local organizations (Walmart, Raley's, etc.). *Wendy moved to approve the September 2019 and October 2019 reports as presented, and the motion passed.*
 - d. **Membership Report** – Patty Bean, Chair of the Membership Committee, reported we had five new members. All membership cards have been mailed.
5. **COMMITTEE REPORTS**
 - a. **Reflections Art Contest** – Wendy Tims, Chair of the Reflections Art Contest Committee, led the PTA in voting on the entries received for the contest. Voting was conducted after the meeting and the winners were selected.
 - b. **College Life** – Leticia proposed Thursday, January 16th, 2020 at 5:30 PM. She will reach out to teachers to get panelists for the event. It was noted that there is \$200 approved as part of the budget for this event for the purchase of gift cards, drinks and cookies.

6. **OLD BUSINESS**

- a. **Flyer App** – Leticia reported the representative was on vacation, so she will schedule him for a future meeting to present to the PTA.

7. **NEW BUSINESS**

- a. **Water for ACT Testing** – Leticia suggested that we provide water for the Juniors when they do ACT testing in February 2020, as we have done in the past. Scot suggested that, at a future date, we could add a budget account to cover food/drinks/provisions for these types of events, such as ACT testing and Teacher Appreciation. *Patty moved to spend up to \$100 from Miscellaneous Expenses to purchase water for the ACT testing, and the motions passed.*

8. **ANNOUNCEMENTS**

- a. **Next Meeting** – Monday, January 13th, 2020 at 5:30 PM

9. **ADJOURNMENT** – Leticia adjourned the meeting at **5:56 PM**.

Submitted by Scot Duncan, Secretary, CHS PTA