

CARSON HIGH SCHOOL PTA

Meeting Minutes

Monday, October 14th, 2019 at 5:30 PM

1. **CALL TO ORDER** –Leticia Servin, President of the CHS PTA, called a regular meeting of the general assembly to order at **5:31 PM** in the **CHS Library**.
2. **ROLL CALL & WELCOME – Members in attendance:** Leticia Servin, Gavin Ward, Patty Bean, Delayne Moniz, Wendy Tims and Scot Duncan.
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Monday, September 9th, 2019 were presented by Scot Duncan, Secretary of the CHS PTA. *Wendy moved to approve the minutes as presented, and the motion passed.*
4. **EXECUTIVE REPORTS**
 - a. **Principal's Report** – Gavin Ward, Principal of CHS, reported on some of the fall sports activity. He also noted that the PSAT is coming up this Wednesday (September 16th). He spoke about the school's star rating, which fell from 5-star to 3-star, explaining that, even though the school improved in terms of its overall score, there were sub-populations found to be deficient. The school is working on creating goals and standards to ensure improvement next year.
 - b. **President's Report** – Leticia Servin, President of the CHS PTA, spoke about the need for a new presentation board (Old Business) and reviewing a possible app for communication with the members (New Business).
 - c. **Treasurer's Report** – Scot Duncan, Treasurer of the CHS PTA, reported that the July 2019 and August 2019 Treasurer's Reports had not been processed, and the September 2019 bank statement had not been received, yet. Efforts will be made to ensure mail received by the PTA, including bank statements and bills, reach the Treasurer.
 - d. **Membership Report** – Patty Bean, Chair of the Membership Committee, reported that there are 13 new members. Scot added that, after reconciling all of the initial membership forms and payments, we currently have 139 members: 54 parents (including guardians, grandparents, etc.), 7 teachers and 78 students.
5. **COMMITTEE REPORTS**
 - a. **Reflections Art Contest** – Wendy Tims, Chair of the Reflections Art Contest Committee, reported on plans for this year's contest. Flyers will go up soon, and teachers will be encouraged to give extra credit for participating. Submissions will be made in the Library.
 - b. **College Life** – Leticia made some suggestions about our College Life Panel, such as reducing the Q&A (panel) time and breaking up into small groups to allow time for individual questions.
6. **OLD BUSINESS**
 - a. **Presentation Board & Table Cover** – Leticia suggested that we need a new presentation board / poster for events where the PTA is present. The current

poster board is a simple science fair folding poster. Leticia would like to purchase a tri-fold presentation board that can be stored, transported and modified easily; the cost is about \$150 on Amazon. Scot mentioned that the Robotics Team volunteered to create the content. *Wendy moved to increase Misc Expense from the currently budgeted \$100 to \$300, and the motion passed.*

- b. **National Parent Engagement Month** – Leticia suggested asking teachers to recognize one outstanding parent each. We would then recognize those parents at our November meeting. We also will serve snacks and coffee / hot cocoa.

7. **NEW BUSINESS**

- a. **Flyer App** – Leticia noted that statistics indicate most people do not listen to the robocalls that go home for things like PTA meetings. She introduced an app called Flyer that schools can use to help manage the overload of voice messages going home. There is a cost to the app. Leticia will invite him to a future meeting to do a presentation.

8. **ANNOUNCEMENTS**

- a. **Next Meeting** – Monday, November 4th, 2019 at 5:30 PM

9. **ADJOURNMENT** – Leticia adjourned the meeting at **6:22 PM**.

Submitted by Scot Duncan, Secretary, CHS PTA