

# CARSON HIGH SCHOOL PTA

## Meeting Minutes

Monday, September 9<sup>th</sup>, 2019 at 5:00 PM

1. **CALL TO ORDER** –Leticia Servin, President of the CHS PTA, called a regular meeting of the general assembly to order at **5:00 PM** in the **CHS Library**.
2. **ROLL CALL & WELCOME – Members in attendance:** Leticia Servin, Gavin Ward, Tara Sakelarios, Delayne Moniz, Patty Bean, Carin Hennessey, Donald Carine, Jaclyn Henley and Scot Duncan.
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Monday, June 3<sup>rd</sup>, 2019 were presented by Scot Duncan, Secretary of the CHS PTA. *Delayne moved to approve the minutes as presented, and the motion passed.*
4. **EXECUTIVE COMMITTEE REPORTS**
  - a. **President's Report** – Leticia gave her vision for the PTA school year. She would like CHS PTA to apply for more grants. She also asked that each of three committees be staffed: Reflections Art Contest, College Life Panel, and Awards & Grants.
  - b. **Principal's Report** – Gavin Ward, Principal of CHS, reported that the ACT scores (taken by all Juniors each year) improved last year. All of the school principals in the district will be reporting to the school board in the coming months. Additionally, he reported that the student enrollment was at approximately 2,300 as the school year began.
  - c. **Treasurer's Report** – Scot Duncan, Treasurer of the CHS PTA, presented the May 2019 and June 2019 Treasurer's Reports. In May 2019, the beginning balance was \$9,842.80 and the ending balance was \$9,888.29. In June 2019, the beginning balance was \$9,888.29 and the ending balance was \$9,888.37. The July 2019 report has not been generated and the August 2019 bank statement has not been received, yet, so no reports were submitted. *Delayne moved to approve the May 2019 report as presented, and the motion passed. Delayne moved to approve the June 2019 report as presented, and the motion passed.* Scot presented the Final Budget 2018 – 2019 and the Proposed Budget for 2019 – 2020. *Tara moved to approve the Final Budget for 2018 – 2019 as presented, and the motion passed. Carin moved to approve the Proposed Budget for 2019 - 2020 as presented, and the motion passed.*
  - d. **Membership Report** – Patty Bean, Chairman of the Membership Committee, reported that there were 9 applications and 12 new members. Scot added that there were 25 applications and 32 new members captured at the Freshmen Orientation event on Tuesday, August 13<sup>th</sup>, 2019. Additionally, he noted there was one application with five new members that was received over the summer. In total, there are 49 members currently.

5. **OLD BUSINESS**

- a. **Funding for Senator Man Mascot** – The PTA has pledged \$2,000 towards the funding of a new mascot costume for the CHS Senator Man.
- b. **Summer Leadership Training** – Leticia and Scot attended the Nevada PTA Local Leadership Training held in Reno in August.
- c. **Open House, Open Heart** – CHS is holding its Open House, Open Heart tonight and the PTA has a table. Leticia noted the PTA would like assistance from a student to create a new poster/display for future events.

6. **NEW BUSINESS**

- a. **Parent Nights** – CHS will hold Parent Night events for parents/guardians of 11<sup>th</sup> grade and 12<sup>th</sup> grade students on September 23<sup>rd</sup> and September 24<sup>th</sup>, respectively.
- b. **Presentation Board and Table Cover** – Leticia noted the PTA would like to update its display table for events. Beyond a new poster, she mentioned the purchase of a new table cover, as well as pins for PTA volunteers manning the table.
- c. **National Parent Engagement Month** – November is National Parent Engagement Month. As part of that, Leticia is seeking ideas to promote parent involvement, including recognition of parents who have gone above and beyond for the school. She will ask teachers for input.

7. **ANNOUNCEMENTS**

- a. **Next Meeting** – Monday, October 14<sup>th</sup>, 2019 at 5:30 PM

8. **ADJOURNMENT** – Leticia adjourned the meeting at **5:33 PM**.

Submitted by Scot Duncan, Secretary, CHS PTA