

CARSON HIGH SCHOOL PTA

Meeting Minutes

Monday, November 19th, 2018 at 5:30 PM

1. **CALL TO ORDER** – Scot Duncan, President pro tem, on behalf of, Leticia Servin, President of the CHS PTA, called a regular meeting of the general assembly to order at **5:30 PM** in the **CHS Library**.
2. **ROLL CALL & WELCOME – Members in attendance:** Tasha Fuson, Jerry Garrett, Wendy Tims, LeAnn Morris, and Scot Duncan.
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Wednesday, October 8th, 2018 were presented by Scot Duncan, Secretary of the CHS PTA. *Tasha moved to approve the minutes as presented, and the motion passed.*
4. **EXECUTIVE COMMITTEE REPORTS**
 - a. **Treasurer’s Report** – Wendy Tims, Treasurer of the CHS PTA, presented the October 2018 Treasurer’s Reports. In October 2018, the beginning balance was \$10,456.72 and the ending balance was \$9,629.86. *Tasha moved to approve the Treasurer’s Reports for October 2018 as presented, and the motion passed.* Additionally, Wendy reported that we are roughly on track with income among the various sources. Tasha suggested pushing the Amazon Smiles program, as it likely will be used heavily during the holiday shopping season. She offered that we could utilize the School Messenger system to push out the message. Concern was expressed about funds building up without any requests for grants. It was suggested that we reach out to the teachers to remind them of the PTA grant program.
 - b. **Membership Report** – Jerry Garrett, Chairman of the Membership Committee, submitted the October 2018 Membership Report. We currently have 188 members with 7 new members in October. We have an outstanding discrepancy of less than \$100 in reconciling the new membership applications at the beginning of the school year, specifically from the Senator Kickoff (August 10th, 2018) and the Freshmen Orientation (August 14th, 2018). It is believed this is due to an error in the Google Form that was used. Tasha indicated that CHS is aware of the problem and is working to get it fixed. She suggested that the PTA present evidence to the school to obtain the missing membership dues. Also, Jerry offered some suggestions to improve the Membership Form, including putting the names of the members at the top of the form and specifying whether the payment was made via cash, check or payment to CHS.
 - c. **Principal’s Report** – Tasha Fuson, Principal of CHS, said the school is going to pilot a program to allow the current school lunch payment system to handle other payments, such as AP testing. Ultimately, it could be used for additional items, such as the ASB fee or PTA membership dues.

5. **OLD BUSINESS**

- a. **Reflections Art Contest** – Announcements have been going out, including in the Senator Square section of the Nevada Appeal, and the deadline is December 5th. We will review submissions at the December 10th meeting.
- b. **Real Life College Panel** – Of the dates available in January, the 16th (Wednesday) or 17th (Thursday) seem to be the best. We need to connect with and invite recent graduates; Angela Golik has been very helpful with that in the past. We have \$200 available in the budget that can be used for food/drinks and “thank you” gift cards for the panel members.

6. **NEW BUSINESS**

- a. **Navy Recruiter** – A recruiter from the Navy has requested to attend our December 10th meeting as a guest speaker.
- b. **PTA Convention** – The Nevada state PTA convention is coming to Reno on February 23rd – 25th. All interested PTA members are encouraged to attend. Additional information is available online at <https://www.nevadapta.org/convention/>.
- c. **Donation to Paradise Schools** – It was noted that the schools affected by the fires in Paradise, CA are seeking donations of school supplies. There was a discussion of the merits of donations of cash versus materials; it was decided that materials would be better, as cash is tricky to handle in terms of who receives it and how it is used. *Tasha moved to release \$250 from Teacher Grants to Todd Jennings and the CLS classes for the purchase of supplies to be donated to schools in Paradise, CA affected by the recent wildfires, and the motion passed.*

7. **ANNOUNCEMENTS**

- a. **Next Meeting** – Monday, December 10th, 2018

8. **ADJOURNMENT** – **Letieia Scot** adjourned the meeting at **6:14 PM**.

Submitted by Scot Duncan, Secretary, CHS PTA