

CARSON HIGH SCHOOL PTA

Meeting Minutes

Wednesday, September 5th, 2018

1. **CALL TO ORDER** – Leticia Servin, President of the CHS PTA (as amended from PTSA to PTA, per the business of this meeting), called the meeting to order at **5:32 PM** in the CHS Library.
2. **ROLL CALL & WELCOME – Members in attendance:** Leticia Servin, Tasha Fuson, Jerry Garrett, Wendy Tims, Heather Martin, Dell Martin, Lesly Carolino Serezano, Ma Guadalupe Graciano, Anniebeth Calso, Martha Cabral, Maria Navarette, Carlos Cortes-Lopez, Brenda Ramirez Horta, Patincio Topia, Marcus Virgess, Marlene Gonzalez, Antonio Muñoz, Maria Y. Aravjo, Edwin R. Aravjo, Larry McDonald, Caroline Croley, Zohemi Flores and Scot Duncan.
3. **MINUTES & CORRESPONDENCE** – Minutes from the meeting on Monday, May 21st, 2018 were presented. Scot proposed an amendment to the minutes: Jerry Garrett should be added as a member in attendance. *Tasha moved to approve the minutes as presented and amended, and the motion passed.*
4. **EXECUTIVE COMMITTEE REPORTS**
 - a. **Treasurer's Report** – Wendy presented the May 2018, June 2018 and July 2018 Treasurer's Reports. In May 2018, the beginning balance was \$9,444.55 and the ending balance was \$9,120.89. In June 2018, the beginning balance was \$9,120.89 and the ending balance was \$9,215.56. In July 2018, the beginning balance was \$9,215.56 and the ending balance was \$9,314.17. Additionally, Wendy presented the Final Budget (with actual amounts) for 2017 – 2018, as well as a draft Proposed Budget for 2018 – 2019. *Tasha moved to approve the Treasurer's Reports for May 2018 and June 2018 as presented, and the motion passed.*
 - b. **Membership Report** – Jerry submitted a Plan of Work for 2018 - 2019. We had 45 members prior to the start of school and we received 110 more in the first two weeks; this is believed to be the best start in recent years (and higher than the ending number in some years). Membership cards will be sent out later this week.
 - c. **Principal's Report** – Tasha reported that enrollment is 2294, which is growth of about 100 students each year (in recent years). We are fully staffed with no long-term subs. There were 12 teachers who are new to the school this year. There were three new teaching positions funded at the end of last year: Spanish, Biology, Engineering. Also, the school received an additional allocation prior to the start of school for Special Education teacher. We have about 127 certified staff and about 82 support staff. Tasha noted the support received from the community and local businesses, including Dutch Bros. She stressed that the school tries to meet the needs of students with financial challenges who cannot afford some of the costs of high school.

5. OLD BUSINESS

- a. **Parent University** – All 9th graders and any new (incoming) 10th/11th/12th graders were welcomed. The room was overflowing, and attendance was much better than usual.
- b. **Local Leadership Training** – The local PTA training session scheduled for Sat 08 Sep 2018 (to be held in Carson City this year) has been cancelled; all training must be completed online. There is online training for all positions, including a "basic PTA" video for members. It was noted that we need to fill our Vice President and Treasurer positions. The term of all officers / board members is one year (July 1st to June 30th).
- c. **Family Engagement Summit** – Then annual Family Engagement Summit will be held in Reno this year on Sep 22nd. There is no charge for parents and families to attend.

6. NEW BUSINESS

- a. **PTA vs PTSA** – At our last meeting, we discussed changing the name of our organization from PTSA to PTA. It was noted that PTA is more recognizable for most people, and that recognition removes a barrier to entry. *Wendy moved to change the name from Parent Teacher Student Association (PTSA) to Parent Teacher Association (PTA), and the motion passed.* The website and email will be updated to reflect this change.
- b. **Membership Fee** – The current membership fee is \$5. On the Senator Kickoff and CHS Freshmen Orientation payment forms, it was shown as \$6. Some people paid \$5; some people paid \$6. The question is should we remain at \$5 or change it to \$6 — or change it to something more. It was noted that CHS PTA does not net any money from membership fees currently. *Tasha moved to change the CHS PTA membership fee from \$5 to \$6, effective immediately, with anyone who paid \$5 this term grandfathered in at that rate, and the motion passed.*
- c. **CHS Open House Open Hearts** – We need two members to staff a membership booth. Additionally, we plan to have a photo booth. *Wendy moved to make the photos free, and the motion passed.*
- d. **Nevada PTA Requirements** – In order to maintain our good standing with the national and state PTA organizations, we must complete three items: training, roster and audit. Wendy said that she needs two additional members (beyond the President and Treasurer) to assist with the audit.
- e. **Safe Grad** – Wendy, the Safe Grad membership coordinator, talked about the mission of Safe Grad. Safe Grad is an event for Seniors to ensure they celebrate graduation without alcohol, including a party and a trip to an amusement park. Safe Grad needs volunteers to work at the upcoming CHS Craft Fair.

7. ANNOUNCEMENTS

- a. **Next Meeting** – Monday, October 8th, 2018

8. ADJOURNMENT – Leticia adjourned the meeting at **6:27 PM**.

Submitted by Scot Duncan, Secretary, CHS PTA